



**Mansfield  
Beauty  
Schools**

## **Transfer Policy**

### **Cosmetology & Manicure**

**Mansfield Beauty Schools may accept appropriate transfer hours from other licensed cosmetology schools for previous education with approval from the Commonwealth of Massachusetts. Mansfield does not guarantee the transferability of its hours to any other institutions unless there is a written agreement with another institution. Proficiency examinations for the student may be used to determine the appropriate level within the Mansfield Beauty Schools curriculum.**

## **Re-enrollment Policy**

### **Cosmetology & Manicure**

**Mansfield Beauty Schools encourages students who were unable to complete their program to re-enroll with the permission of the Director. Mansfield Beauty Schools does not recruit students already attending or admitted to another school. Mansfield Beauty Schools encourages all prospective students to review all information in order to make an informed decision prior to enrolling in the cosmetology or manicure program.**

## **Retained Hours Earned**

### **Cosmetology & Manicure**

**Please keep in mind the Commonwealth of Massachusetts Board of Cosmetology Policy on hours: One year from the date of withdrawal the student will retain all of the hours that have been successfully paid for and completed. More than one year and less than three years the student will be able to retain 1/2 of the hours that were paid for and completed. A student who re-enrolls over three years will not receive credit of hours from the Commonwealth of Massachusetts.**